



BFA Jr. Balloonist Hot Air Balloon Camp Volunteer Form

One form for each volunteer. Please print in Ink

This form has been developed for your safety and the safety of other volunteers and campers involved in the BFA Jr. Balloonist Hot Air Balloon Camps. Please take time to complete the form and read the back. All information on the form will be kept confidential.

Name: Mr/Mrs/Ms/Dr _____
Last Name First Name Middle Name Maiden Name

Home Address _____
Street Address City State Zip

Phones: Home: (____) _____ Work: (____) _____ Cell: (____) _____

Email _____ Birth Date ____ / ____ / ____

Driver's License No _____ Adult T-Shirt Size S M L XL 2X

Employer _____ Job Title _____

Address _____
Street Address City State Zip

Description of ballooning experience/interests _____

1 – Do you use illegal drugs? Yes ___ No ___

2 – Have you ever been convicted of a criminal offense? Yes ___ No ___

3 – Have you ever received convictions/been charged for neglect, abuse or assault? Yes ___ No ___

4 – Has your driver's license ever been suspended or revoked in any state or have you had three (3) moving violations within the last 3 years? Yes ___ No ___

If Yes, please explain: _____

5 – Do you have a medical condition we should be aware of? Yes ___ No ___

If Yes, please explain: _____

I understand that:

- The information I have provided may be verified, and I give permission to the Balloon Federation of America (BFA) to make inquiry of others concerning my suitability to act as a BFA volunteer, a national Background Check may be conducted;
- In the course of volunteering for the BFA, I may be dealing with confidential information, and I agree to keep said information in the strictest confidence;
- The relationship between the BFA and volunteers is an "at will" arrangement and may be terminated at any time without cause by either the volunteer or the BFA;
- I grant the BFA permission to use my likeness, voice, and words in television, radio, film, or in any form to promote activities for the BFA.

If there are any changes in the information, I will inform the BFA. Background checks will be re-run according to BFA regulations.

I affirm that I have read the above and the back of this form, and the information I have given is true and complete.

Signature _____ Date _____

Print Name _____

Child Protection Act

The following policy is adopted pursuant to administrative Rule 115 of the Michigan Department of Consumer and Industry Services.

Camp staff and volunteer leaders will report all suspected incidents of child abuse and/or child neglect to the BFA Jr. Balloonist Hot Air Balloon Camp Director. "Child Abuse" means harm or threatened harm to a child's health or welfare by a person responsible for a child's health or welfare which occurs through non-accidental physical or mental injury; sexual abuse including violation of Section 145c of Act 328 or Public Acts of 1932, being Section 750.145c of the Michigan compiled laws; or maltreatment. "Child Neglect" means harm to a child's health or welfare which occurs through negligent treatment, including failure to provide adequate food, clothing, shelter, or medical care. Suspected incidents of child abuse and / or child neglect will be reported to the Camp Director irrespective of geographical location of the suspected occurrence. The Camp Director will investigate all allegations of child abuse and child neglect referred by camp staff and volunteer staff. Upon verification of information regarding suspected child abuse and / or child neglect, the Camp Director in consultation with the BFA Executive, will notify an appropriate governmental agency when a suspected incident of child abuse and / or child neglect is reported. All camp staff members and volunteer leaders will monitor and enforce Act No. 238PA of 1985 as amended.

Document of Volunteer Responsibilities

Volunteering for the Balloon Federation of America (BFA) Jr. Balloonist Hot Air Balloon Camp is both a responsibility and rewarding opportunity. You make it possible for the BFA campers to benefit from learning in a safe and fun environment and sharing your knowledge and experience. Volunteering for the Hot Air Balloon Camp is an opportunity and responsibility to help expand the sport of ballooning. Through your volunteer facilitation, BFA campers have the opportunity to grow. The BFA depends on volunteers to interact positively with all individuals, to act in a mature manner, and demonstrate a high level of responsibility.

As a volunteer, you are expected to:

- 1) Fulfill the responsibility of your assignment:
 - a. carry out all aspects of your assignment
 - b. be willing to assist the staff and other volunteers at all times
- 2) Set an example for the campers:
 - a. refrain from drinking, using illegal substances, or using profanity when acting as a volunteer
 - b. avoid behavior, which may be misunderstood or misinterpreted by the campers
 - c. be helpful and supportive of everyone associated with the Hot Air Balloon Camp
- 3) Demonstrate proper and professional behavior:
 - a. support the decisions of the camp staff
 - b. be respectful during the camp and help the campers to behave likewise
 - c. support and encourage the other volunteers and staff
- 4) Be continually vigilant and cognizant of the safety of the campers:
 - a. keep constant watch over those assigned to your responsibility
 - b. report anything you observe, which you feel may cause harm
 - c. never put yourself in a compromising situation
- 5) Be loyal to your commitment to the BFA Hot Air Balloon Camp
 - a. look for constructive ways to overcome obstacles
 - b. address concerns and complaints to those who can effect, correction, and/or change
 - c. be a responsible guardian over any information you have about other (campers, volunteers, staff)
- 6) Take advantage of the opportunity the BFA Hot Air Balloon Camp offers you:
 - a. be open to new ideas and new ways of doing things
 - b. become an active participant by extending your involvement to other roles of leadership and training
 - c. enjoy the challenge of learning about and from individuals
 - d. delight in the change that your involvement makes in the life of someone you know and the many lives of those you will meet
 - e. offer constructive suggestions for legitimate improvements to BFA Hot Air Balloon Camps